



## **Covid 19 Update to Computing Policy**

The following additions to our policy have been made in light of guidance published by the Government regarding Covid 19 and the wider opening of school.

(<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools> July 2nd 2020). All of the following expectations have been put in place to ensure the safety of our whole school community.

### **Social Distancing**

- Stay in your own seats within the classroom, or sit in the space you have been asked to.
- A device will be placed in front of you that has been cleaned using the provided equipment.
- Pupils will sit side by side on a table.
- All Bubbles will have their own set of Computing keys to open / close the trolleys they use and to avoid collecting keys from the main office.

### **Delivery of Computing**

- The use of an online platform (Google Classroom and Showbie) will be used to aid the delivery of Computing and reduce the amount of resources required. Once trained, teachers will need to teach children how to access and use the learning platform in and out of school. Regular use should be promoted and familiarity with the platform will increase through planned activities in the Autumn term. Parents will be informed when the new learning platform is ready to be launched.
- Bubbles will be assigned a set of equipment that is to be used within that bubble and not shared (unless approved after liaising with Senior Management and abiding within the designated time scale set out by the government).
- Computing equipment will be logged and booked out using Google Calendars.
- Teachers collect equipment prior to children entering the building. Movement of equipment around the building shall be limited as far as possible.
- Where possible, each child will have their own numbered device and will receive the same numbered device each time. This will be logged in a class log and must be filled out at the start of each lesson.
- Children will have washed their hands before using a device.
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- After the lesson, the equipment will be cleaned by a member of staff using the provided equipment.
- Staff will return the device to the charging bay, in the correct numbered slot.
- After the lesson, pupils will wash their hands (ordered in a socially distant manner).

- If a child coughs or sneezes into their hands, they will immediately leave the device and go wash their hands. The device will also be wiped down.

## Computing Equipment

- Computing resources within the bubble can be shared.
- Computing resources must be cleaned using the cleaning products provided if they are going to be shared with another bubble. Plastic resources **MUST** be left for 72 hours before another bubble can use. For other materials this is 48 hours.
- Computing equipment will be cleaned with anti bacterial spray and microfibre cloths **ONLY** (to avoid damage by other cleaning products). Spray to be applied to the cloth before wiping.
- Programmable robotics such as Codeapillars, Bluebots and Spheros can be used but must be wiped clean with a microfibre cloth.
- The use of equipment such as Vex, Crumbles and Microbit devices will be restricted until further notice as these will not be able to be maintained in relation with the government guidelines without causing damage to the device.
- iPads will have screen protectors on to protect the devices. All iPads (including teacher iPads) to be housed within iPad cases.
- Devices will be cleaned at the end of each lesson and placed back on charge, in the correct numbered slot.
- Trolleys will be cleaned at the end of each lesson, locked and placed back on charge.
- Trolleys to remain in a locked cupboard / room at the end of the day.
- Computing equipment being shared between bubbles **MUST** be left for the required time before use (72 hours).