

Risk Assessment and Risk Management Record

School/Youth Group Gwladys Street Primary and Nursery

Learning Activity English throughout the school

Group Leader Mrs Berry

Other Staff All Teacher and Teaching Assistants

This Risk Assessment is based on advice and guidance published by the Government and the Department of Education on 2nd July 2020

This Risk Assessment is not an exhaustive list and therefore common sense should be used at all times during the COVID-19 pandemic

Please also read alongside this document Safer Working Practices and Covid-19 Appendix which can be found <https://www.gov.uk/guidance/safer-public-places-urban-centres-and-green-spaces-covid-19/7-appendix>

Amendments will be written in red alongside each section to ensure that the policy is read fully

Pupils and Staff to wash hands on regular basis.

Wash hands thoroughly for 20 seconds with running water and soap and dry thoroughly.

Ensure hand washing also takes place when visiting the toilet and if coughing/ sneezing into hands.

IDENTIFYING AND ASSESSING THE RISKS	RISK LEVEL	CONTROLS FOR MANAGING THE RISKS	REMAINING RISK
	High/Medium/Low		
Use of video clips and reading materials (Also see Internet Safety ICT Risk Assessment)	Low	<ol style="list-style-type: none"> 1. Staff to ensure that all materials that are used within the classroom are appropriate. 2. All materials to be watched and read fully by the class teacher before showing to the class. 3. If a member of staff is in doubt about the material, they must seek advice from SLT members. 	School to send out letter asking for permission for their child to view films and video clips which are rated U or PG.

		<p>BOOKS NEED TO STAY ON SAME TABLES.</p> <p>BOOKS THAT GO HOME MUST BE QUARANTINED FOR 48 HOURS BEFORE GOING BACK ON SHELVES</p> <p>ALL CHILDREN TO HAVE ACCESS TO OWN WRITING MATERIALS.</p> <p>LAMINATED MATERIALS - 72 HOURS BETWEEN SHARING BUBBLES</p> <p>ONLY SEND/EAL/SEBD PUPILS TO HAVE A BOOK IN FRONT FOR SHARED READING/TEACHER TO USE VISUALISER FOR SHARED READING.</p>	<p>Only children with consent from parents can view PG films or clips.</p>
<p>Drama</p>	<p>Low</p>	<ol style="list-style-type: none"> 1. Ensure that children have been correctly warmed up before doing any physical movements. (see PE risk assessment) 2. Staff to make sure that the space being used is sufficient and that all risk have been removed (tables pushed back, chairs stacked - by adults etc) 3. Carry out cooling down techniques if required after active learning. <p>No drama at present time. CHILDREN SAT IN TWOS FACING FRONT OF CLASS.</p> <p>ACTIVE ENGLISH TO FOLLOW PE RISK ASSESSMENT GUIDELINES.</p>	

Form Completion Date: 13.7.2020

Head of Establishment /
EVC: Mr Wolstencroft-Moore

Group Leader (Signature)

Points the Group
Leader or team
to be aware of